

Rabun County Public Library Bylaws Committee Minutes

Wednesday, May 25, 2022

Present: Jan Timms, Helen Gillespie, and Dyana Costello Banks

Absent: Kim Lovell

1. Call to Order
 - 4:07 pm
2. Recognition of Visitors
 - No visitors were present
3. Approval of Minutes
 - No minutes to approve
4. Unfinished Business
 - No unfinished business
5. New Business
 - Meeting Room (page 23- 26)
 - Throughout the entire document, the “Meeting room” will be changed to the “Community Room”
 - The Community Room will be used as an Accessible study space limited to four people. Priority will be given to library programs and meetings. Can be reserved, similar to meeting pods.
 - For use as a study space, the Community Room can be reserved up to 30 days in advance
 - Unattended children (page 39)
 - Discussion about unattended children at the pavilion, but no recommendation to change policy at the local level.
 - Due to the unattended children being a Northeast Regional Library System policy the local representatives are able to make recommendations to the Regional Board of Trustees.
6. Other Discussions
 - General edits were made to the document through page 28 of the original document.
 - Throughout the entire document, pronouns are to be changed to gender-neutral pronouns.
 - Throughout the entire document, “We” will be changed to “the library”
 - Throughout the entire document, the “Hospitality Room” will be changed to the “Book Shop”
 - The document will be standardized, the heading and subheading will be consistent, and will meet digital ADA standards.
 - A Rabun County Public Library Organization Chart will be created and added to the Policies and Procedures Handbook.

7. Recommendations to the Board of Trustees for the July meeting.

- Hotspot

i. Service will be suspended after a three-day grace period.

ii. The patron cannot check another hotspot for two weeks after the dating service is restored.

- The Community Room will serve as the Accessible Study space and will be limited to four people.

8. Next scheduled meeting: Friday, June 10 from 11:00- 1:00.

Adjournment Time: 5:42 pm